

EATON BOWLING AND SOCIAL CLUB INC.

Phone: (08) 9725 1074

Fax: (08) 9725 0124

President: Mr Les Brook

Secretary: Mr Kerry Edwards

Pratt Road EATON. WA 6232

Email: sec@eatonbowling.com.au



MINUTES of the MANAGEMENT COMMITTEE MEETING held on 20th January 2020

Meeting Opened:	3.28 pm		
Present:	Les Brook (President), Paddy Papalia (Vice President), Anne Whyatt (Vice-President), Lyn Tredgett (Ladies Captain), Dorothy Kerr (Catering Convenor), Ted Reilly (House Director), Pauline Jolly (Social Director), Kerry Edwards (Secretary)		
Apologies	Kylie Dingle (Treasurer), Tim Stevens (Men's Captain), Geoff Honeybone (Grounds Director), Greg McKay (Sponsorship Director),		
Item No.	Item	Question / Issue / Discussion	Date
1.	Minutes from Previous Meeting	Minutes of meeting on 20 th December 2019 were distributed previously to all Committee Members. Printed copies were also available at meeting. Minutes approved as a correct record of last meeting Moved by: Paddy Seconded by: Pauline CARRIED	
2.	Business Arising	<p>2.1 Greg advised the committee that he felt sponsorship was getting out of hand, events Eaton held may be excessive and should be reviewed. Les suggested Greg, Tim and Lyn discuss and come back to meeting with findings of discussion. Action: Greg, Tim and Lyn to meet and discuss at the end of the current season.</p> <p>2.2 Ted raised subject of Friday night meals. Action: Pauline to come up with proposal to get Friday meals up and running. Possibly using a volunteer members roster to assist. <i>Pauline advised she had people willing to assist but needed a calendar of arranged events to ensure meals did not clash with other functions.</i> Action: Pauline to draw up roster of volunteers. Possibly starting early March.</p> <p>Action: Kerry to ensure kitchen calendar was kept up to date.</p> <p>2.3 Geoff raised issue of players not wearing approved shoes on green. Action: All Committee Members to be more aware of and ensure players are wearing approved footwear</p> <p>2.4 Ted suggested that Corporate bowlers be made Social Members, with the intention that by them becoming club members, they may remain as members over a longer period. Action: Paddy was requested to explore it as an option to include social membership into Corporate bowlers fees and make them members of the Club. Action: Kerry to check out the ramifications of the Corporate bowlers being made Members and the process that would need to be taken. <i>Paddy and Kerry advised that it would be difficult to implement and there was a risk of putting people off from playing corporate bowls. Kerry read out the process that had to be followed.</i> Meeting discussed and agreed to not proceed further with the matter.</p> <p>2.5 Geoff said that we needed to replace several bowls mats by the end of the year. Greg suggested that a club sponsor</p>	<p>01/03/20</p> <p>Completed</p> <p>29/02/20 31/01/20</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>

		<p>may be able to have their name put on to the mats and reduce the cost to the Club.</p> <p>Action: Geoff to investigate further and look into purchasing some from an online source, possibly with a sponsor's name printed on them.</p> <p>2.6 Anne asked if Club should be responsible for paying for umpires licences. Meeting agreed that we should look into the costs first and make decision at next meeting.</p> <p>Action: Kerry to check cost of umpire courses and licences and report to next meeting.</p> <p>2.7 Kerry asked if Committee would approve the purchase of an umpires laser measure. Elaine McDonald had costed one from U K for \$418 AUD. This machine had been approved by Bowls Australia, could measure with precision and would be a good asset for the Club.</p> <p>Tim Moved that Club go ahead and purchase an approved Bowls Laser Measure as presented. Seconded by Anne.</p> <p>Carried.</p> <p>Action: Kerry to go ahead and purchase the Laser Measure.</p> <p>2.8 Letter of complaint from Jeanine Humble. Meeting agreed to Les writing to Jeanine saying he had spoken to all involved and found no reason to take the matter any further.</p> <p>Action: Les to reply to Jeanine Humble's letter as per above.</p> <p>2.9 Letter from Narelle Alsted, a teacher at Australind Senior High School, who was asking if Eaton Bowls Club would be prepared to host bowling sessions for year 10 students next year.</p> <p>Action: Kerry to reply with the times and dates</p> <p>2.10 Letter from SWBL with agenda for the next Delegate's meeting, on 3 Feb 2020. The agenda included the following recommendations from the SWBL Executive;</p> <p>1. That the SWBL run its own Mid-week comp in place of the current Mid-week pennants. (This could save the Clubs within this League quite a lot in affiliation fees to Bowls WA.)</p> <p>And 2. The SWBL form a Country Bowling Association to replace the Bowls WA Country Committee. This new organisation to liaise with Bowls WA regarding country bowls. This was discussed by meeting and it was decided that the Eaton delegates should be in favour of these recommendations.</p> <p>Action: Delegates to next SWBL meeting to agree with the proposed motions. (Items 1 & 2 of the current agenda)</p> <p>The meeting agenda also included the results of the recent survey of men pennant players within the SWBL.</p> <p>Action: Kerry to have pennant survey results displayed on notice board.</p> <p>Anne said that she thought that recommendation no.2 affected the SW Bowling Ladies competition and that Ladies should be included in any talks. Meeting discussed Ladies attending the delegates meeting.</p> <p>Action: Kerry to contact Laurie Blurton re "Men's Delegates Meeting" and check if Ladies were to attend and if they would be affected. Kerry to advise Anne results.</p> <p>2.11 Les advised that Michelle had not as yet purchased a uniform.</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>21/01/20</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>31/01/20</p>
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3.	Inward Correspondence	<p>All Bowls WA mail outs and notices, event notices from other Clubs, were posted on board, or passed to Captains. TAB notices were passed to Bar staff. Most other mail was dealt with by Secretary in everyday business.</p> <p>Other correspondence included:</p> <p>3.1 Reply from Dardanup Shire re Insurance reimbursement</p>	

		<p>charges, advising that Shire charged insurance to all its lessees on all its buildings, and that it was regarded as a 'historical practice' and although not being written into the lease agreement, the Shire was justified in charging these fees. The letter also explained that the Shire had received a refund on its insurance which it would share with its lessees, so, a credit would be sent to Club. The letter also advised that , due to the new building, a new lease agreement would be drawn up which would include clear wording that building insurance would be payable by the lessee.</p> <p>Les said we would argue with Shire that the Synthetic greens were the Club's property and we should be able to arrange our own insurance, outside of the Shire. Kerry also requested that we discuss the Club having to pay Shire rates.</p> <p>Action: Paddy to arrange meeting with Shire President, Mick Murray, to discuss matter further.</p> <p>3.2 Reply from Les regarding the Laser bowls measure, advising that as it was only available from UK he was checking out foreign exchange rates and overseas transactions. Meeting discussed checking with Bowls Australia and see if can be obtained within Australia.</p> <p>Action: Kerry to follow up with Bowls Australia.</p> <p>3.3 Letter from Dardanup Shire re Dept of Local Govt, Sport and Cultural Industries invite to a meeting of local sporting clubs to discuss current club support programs. Meeting discussed invite and agreed not to attend the meeting.</p> <p>3.4 Letter from Ed Ritchie requesting Club change its Constitution rule which stops Restricted Bowlers from playing in events where the prizemoney is more that \$100.00. Meeting discussed the matter and agreed that if Members wish to play in events, other than social bowls, they need to become Full Members.</p> <p>Paddy Moved and Lyn Seconded, that the Constitution ruling regarding Restricted Bowlers remain the same. CARRIED</p> <p>Action: Kerry to reply to letter and advise that meeting had discussed his request but had rejected the proposal.</p>	<p>31/01/20</p> <p>31/01/20</p>
4.	Outward Correspondence	<p>Kerry advised that in outward correspondence, various sponsor invoices had been sent out. New Members had also been written to and invoiced.</p> <p>Moved that correspondence be endorsed.</p> <p>Moved: Anne Seconded: Ted CARRIED</p>	
5.	Financial Report	Treasurer, Kylie, was not at meeting and did not produce a report.	
6.	Director's Reports	<p>6.1 Men's Captain Tim, was not at meeting and did not produce a report.</p> <p>6.2 Ladies Captain Lyn, provided a written report and spoke to report. (see attached)</p> <p>6.3. Bar Committee Chairman Paddy advised that a bar committee meeting had not been held. Meeting discussed imminent price rises, due to the refund on cantainers which was to come into effect in June this year. This means a rise in price for most packaged items, including beer and wine. Les also advised that Lion Beer had advised a beer price rise was also imminent in February. Bar prices would have to rise</p>	

		<p>following this. Bar Committee would meet in February to discuss. Les also advised we were waiting on Lion Beer to accept our contract alterations. Lion had advised that their legal team were checking the changes. Les also advised that Michelle had not yet obtained a uniform but tht he would discuss with Michelle this week. Les also advised that Michelle's long service leave had been calculated and the calculations ratified with Clubs WA. But Michelle was not happy and had gone to Fair Work Australia re the matter. We were waiting on her response.</p> <p>Action: Les to discuss uniform with Michelle</p> <p>6.4 House Director Ted, did not provide a report. Dorothy advised that a kitchen tap that had failed during ladies Classic, had been promptly replaced. Kerry requested Ted to re-glue the 50th Anniversary banner where it had peeled off.</p> <p>Action: Ted to repair peeled banner</p> <p>6.5 Grounds Director Geoff was not at meeting and did not produce a report.</p> <p>6.6 Convenor Dorothy provided a written report and spoke to report. (see attached) Les commended Dorothy and her Committee on the positive feedback he had received from Members.</p> <p>6.7 Social Director Pauline provided a verbal report saying that Friday Night meals would be revived using volunteers on a roster basis. Pauline also said that she was helping with the men's Classic raffle along with Ted Reilly, Jeff Conrades and Laurie Blurton. Pauline said that Laurie Blurton was of great assistance and had brought in many raffle prizes from local businesses.</p> <p>6.6 Sponsorship Director Greg was not at meeting and did not produce a report.</p> <p>Moved that Directors reports be accepted.</p> <p>Moved: Paddy Seconded: Pauline CARRIED</p>	<p>31/01/20</p> <p>31/01/20</p>
7.	General Business	<p>7.1 Lyn advised that the Ladies don't want to run the Xmas raffle again this year. Anne added that the women don't wish to run it but thought that the Club maybe could run an internal Club raffle with tickets sold within the Club. Meeting agreed that in future the raffle be run internally.</p> <p>7.2 Lyn also suggested that the Australia Mixed Scroungers and the Australia day Mixed Fours happening on the same weekend should be looked at and altered next year. Les said that this was something that Captains should discuss in their fixtures review to be held in March.</p> <p>7.3 Lyn also asked if Ladies could hold their own Sunday Scroungers. Ladies had discussed at their meeting and some had said they would like to hold their own scroungers on a regular basis, separate from the Men. Meeting agreed to the suggestion with most saying it was a great idea.</p> <p>7.4 Lyn also advised that the Ladies had suggested the Club hold a New Years Event. This was discussed and meeting felt that New Year was generally a family day and although it could be 'explored' it was doubtful it would be feasible.</p> <p>7.5 Dorothy raised matter of a key to electricity meter box needing to be accessible for emergency use. Dorothy explained that all electrics went off during Ladies Classic with</p>	

		<p>key kept in Secretary's office which she did not have access to. Kerry was able to unlock meter box and restart electricity. However, Dorothy said she was worried about nobody being available to obtain key. Meeting agreed that it was not feasible, for security reasons, for more keys to be held by others, but there was sufficient Members with access to office if an emergency was to arise again.</p> <p>7.6 Dorothy asked why, in men's events, 1 game was held in morning (before lunch) and 2 games in afternoon. Dorothy felt that it would be more sensible to delay lunch and hold 2 games in morning. Meeting agreed that Dorothy should take this matter up with Tim as it was a match committee matter.</p> <p>7.7 Ted raised matter of the Club not purchasing Grippo etc from Sports Marine, a local company. Ted asked that we purchase locally as it made it better for when local business were approached for sponsorship. Les said that the Club would look at it and assess future purchases if beneficial at the time. Kerry suggested that maybe the Club should look at not stocking bowlers pants etc and direct Members to purchase from local supplier. However, we still had stock on hand and would need to clear this beforehand. Les said that Club would support buying local but would not commit to it without reserving the right to purchase elsewhere if necessary.</p> <p>7.8 Anne enquired regarding the fees paid by Scroungers. Kerry explained that Ed collected \$10 from each player, he deducted \$2 which he held to cover the annual bus trip to Halls Head. The balance, \$8, was then handed to Kerry to process as usual.</p> <p>7.9 Pauline raise subject of Corporate bowls beer prices. Les advised that the next Corp bowls (in February) beer prices were to be \$5 for both inside and outside drinks. And the following lot of Corp Bowls beer prices were yet to be agreed on</p> <p>7.10 Anne asked that she, as Vice President, in future, be included in all Executive Management discussions. Action: Kerry to ensure Anne was included in all future discussions.</p> <p>7.11 Anne asked what Barbara Hough's role was. Kerry explained that Barbara acted as the cash handling and banking assistant to the Secretary. Barbara had no official capacity in the Club but assisted Kerry and received part of the Secretary's honorarium as payment for her services.</p> <p>7.12 Lyn raised matter of Club paying for Member's Umpire licence fees, which had been discussed previously. Kerry added that if Club were to pay for Umpires licences, maybe Club should also consider paying for Members Bar managers licence fees, Accredited TAB Cards, and even the WWC card. As all were volunteers for the Club, the Club should pay the costs. Les agreed that, for volunteers only, the Club should be prepared to reimburse any licence and other fees that are incurred on behalf of the Club.</p> <p>Moved by Les, Seconded by Ted, that Club in future reimburse any volunteers licence or permit fees incurred on behalf of the Club. CARRIED</p>	Ongoing
8.	New Member	The following applications for Membership had been received	

	Applications	and displayed on board: Full Members Campbell Wilkie – Proposed: L Blurton Seconded: M Conway Social Members Troy Hartimann – Proposed: L Brook Seconded: K Edwards Ron Trezise – Proposed: L Brook Seconded: k Edwards ALL APPROVED	
	Meeting closed:	5.19 pm	
	Next Meeting:	Monday 17th February 2020 @ 3.30 pm	